



# USSA Alpine Officials Certification Guidelines

## 13-14 Change RED

SPECIALTY CATEGORY	PREREQUISITES	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
	GETTING STARTED	ACQUIRE BASIC KNOWLEDGE	REFINE KNOWLEDGE / SPECIALIZATION	MASTER COMPETENCIES	RECOGNIZE SERVICE	HONORABLE RETIREMENT
<b>COMPETITION OFFICIAL-CO</b>	<i>Entry Level</i>	Attend basic clinic	Work 10 days as a competition official	Should work additional 10 days in area of specialization	Serve a minimum of 5 outstanding years in area of specialization	Continue USSA membership
		It is required that those individuals desiring to pursue positions of Start and/or Finish Referee attend a RF Clinic and follow the JA Track	Develop skills needed for position (e.g. gate judge, course prep)	Demonstrate ability to train and lead others in area of specialization	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CO
				Receive favorable recommendation from 2 level 4 officials	Receive approval of USSA National WG's & Committees	
<b>TECHNICAL DELEGATE-TD</b>	Level 1 TC, Level 2 RF OR Level 1 TC, Level 1 CR and Level 2 JA OR Level 1 TC, Level 2 CR and Level 1 JA	Attend level 1 TD clinic (if offered)	Work 10 days as TD at sanctioned competitions	Should work 10 additional days as TD; events should be scored events	Serve a minimum of 5 outstanding years as a TD	Continue USSA membership
	Proven leadership ability	Pass level 1 TD exam	Demonstrate ability to lead	Demonstrate ability to build consensus	Receive favorable nomination by Division AO committee	Move from active to inactive status as TD
	Proven skiing ability	Shadow USSA Level 3 or Level 4 or FIS TD at 2 USSA-sanctioned events.	Conduct administrative controls e.g. check homologations, TD RF and timing reports, technical course data	Demonstrate ability to make sound judgments in expected and unexpected situations	Receive approval of USSA TD WG, USSA R&T, USSA ASC	
	Must have 1 nomination and 2 seconds from Level 3 TD's. (Forms available)	Serve as TD under supervision of USSA Level 3 or Level 4 or FIS TD	Conduct technical controls e.g. radios, medical services, timing, course setting and protection	Prove ability to handle TD responsibilities in professional, accurate manner		
		Receive favorable written evaluation from each of the 3 supervising TD's.	Submit accurate and timely race documentation	Pass level 3 exam (80%)		
			Receive favorable written recommendation from 2 higher level TD's	Shadow USSA Level 3 or Level 4 or FIS TD at one USSA-sanctioned speed event and receive favorable written evaluation from the supervising TD		
				Receive favorable written recommendation from 2 Level 4 officials or Division AO Committee		
				Receive approval of USSA TD WG		
A Technical Delegate must attend a Continuing Education clinic every two years in order to maintain TD certification. A USSA TD should work as an assigned TD a minimum of two days every season and must work as an assigned TD at least once every two years in order to maintain certification levels.						
<b>REFEREE-RF</b>	Attendance at CO Clinic	Attend Level 1 RF clinic	Work 10 days as RF at sanctioned competitions	Should work 10 additional days as RF; events should be scored events	Serve a minimum of 5 outstanding years as a RF	Continue USSA membership
	Recommended Level 1 CR	Pass level 1 RF exam	Handle paperwork timely, accurately	Serve as speed event RF or Asst RF	Receive favorable recommendation from Division AO committee	Move from active to inactive status as RF
	Proven skiing ability		Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials	Receive approval of USSA National WG's & Committees	
A Referee must attend a Continuing Education/clinic every two years to maintain Referee certification						



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<b>JURY ADVISOR-JA</b> (Start/Finish Referee)	Attendance at CO Clinic	Attend Level 1 RF clinic	Work 10 days as JA at sanctioned competitions	Should work 10 additional days as JA; events should be scored events	Serve a minimum of 5 outstanding years as JA	Continue USSA membership
	Recommended Level 1 CR and Level 1 TC		Handle paperwork timely, accurately	Serve as speed event Jury Advisor	Receive favorable recommendation from Division AO committee	Move from active to inactive status as JA
		Pass level 1 JA exam or pass Level 1 RF exam	Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials	Receive approval of USSA National WG's & Committees	
	A Jury Advisor must attend a Continuing Education/clinic every two years to maintain JA certification.					
<b>CHIEF OF RACE-CR</b>	Attendance at CO clinic	Attend Level 1 CR clinic	Work 10 days as a CR at sanctioned competitions	Should work 10 additional days as CR; events should be scored events	Serve a minimum of 5 outstanding years as CR	Continue USSA membership
	Good organizational & leadership skills	Pass Level 1 CR test	Learn skills to be productive jury member	Demonstrate ability to make sound decisions in variety of situations	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CR
	Proven skiing ability		Learn skills to be effective leader of race committee	Demonstrate ability to lead others effectively	Receive approval of USSA National WG's & Committees	
	Proven leadership ability		Serve as CR for different levels of competition	Demonstrate ability to delegate responsibilities		
			Attend Level 1 RF clinic and pass Level 1 RF exam	Receive favorable recommendation from 2 Level 4 officials		
			Receive favorable recommendation from 2 higher level supervising officials			
A Chief of Race must attend a Continuing Education/clinic every two years to maintain CR certification.						
<b>CHIEF OF COURSE-CC</b>	Attendance at CO clinic	Attend level 1 CC Clinic	Work 10 days as a CC at sanctioned competitions	Should work 10 additional days as CC; events should be scored events	Serve a minimum of 5 outstanding years as a CC	Continue USSA membership
	Proven knowledge of local snow conditions and terrain	Pass level 1 CC exam	Learn different snow prep techniques	Demonstrate ability to work cooperatively with jury	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CC
	Good organizational & leadership skills		Become knowledgeable of snow prep chemicals	Demonstrate knowledge regarding protection issues	Receive approval of USSA National WG's & Committees	
	Able to meet physical demands of job		Learn to install various protection devices in appropriate locations	Demonstrate effective snow and course prep		
	Proven skiing ability		Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials		
	Receive favorable written recommendation from L3 or higher RF, CC or TD.					
A Chief of Course must attend a Continuing Education/clinic every two years to maintain CC certification.						



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<b>TIMING and CALCULATIONS-TC</b>	Attendance at CO clinic	Attend introductory TC clinic	Work 10 days in various TC positions at sanctioned competitions	Should work 10 additional days as TC; events should be scored events	Serve a minimum of 5 outstanding years as a TC official	Continue USSA membership
	Aptitude for math/numbers	Pass Level 1 TC exam	Learn and understand electric timing equipment	Demonstrate good management skills under varying conditions	Receive favorable recommendation from Division AO committee	Move from active to inactive status as TC
	Computer skills to operate timing/scoring programs		Calculate EET's accurately & prepare Timing Technical Report and Report by the Referee forms	Handle all calculations accurately/confidently	Receive approval of USSA National WG's & Committees	
			Demonstrate ability to instruct/run manual timing crew	Serve as Chief of TC under supervision of senior TC		
			Receive favorable recommendation by 2 higher level supervising TC officials	Receive favorable recommendation from the same senior TC to qualify for Exam		
			RECOMMENDED: Skiing ability to access/ descend race course	REQUIRED: Skiing ability to access/ descend race course		
				Pass Level 3 advanced TC exam (75%)		
A Chief of Timing & Calculations must attend a Continuing Education/clinic every two years to maintain TC certification.						
<b>RACE ADMINISTRATOR-RA</b>	Computer skills to operate timing programs	Attend Level 1 RA clinic	Work 10 days in race secretariat at sanctioned competitions	Should work 10 additional days as RA; events should be scored events	Serve a minimum of 5 outstanding years as a RA	Continue USSA membership
	<b>Attend DM clinic OR apprentice with experienced DM or receive Division/State approval</b>	Pass Level 1 RA exam	Demonstrate knowledge of race secretariat requirements: entry list, start list, results	Demonstrate ability to handle all race secretariat functions accurately, competently	Receive favorable recommendation from Division AO committee	Move from active to inactive status as RA
	Appropriate computer skills		Set up for Team Captains Meeting; draw board, attendance, minutes, program, etc.	Demonstrate ability to work well with others in varied circumstances	Receive approval of USSA National WG's & Committees	
	Good organizational & leadership skills		Produce end-of-race packet including accurate calculation of head tax	Demonstrate ability to successfully handle highest Level USSA/FIS races		
			Receive favorable recommendation from 2 higher level supervising RA's	Receive favorable recommendation from 2 Level 4 officials		
A Race Administrator must attend a Continuing Education/clinic every two years to maintain RA certification.						
<b>DATA MANAGEMENT-DM</b>	Attendance at CO clinic		Work 10 days in DM at sanctioned competitions	Should work 10 additional days as DM; events should be scored events	Serve a minimum of 5 outstanding years as a DM	Continue USSA membership
	Appropriate computer skills	<b>Attend DM Clinic, if available, OR apprentice with upper level Division/State-approved DM/RA or receive Division/State approval</b>	Produce accurate entry list, start list, results	Demonstrate ability to handle all DM functions accurately, competently	Demonstrate ability to serve as DM consultant	Move from active to inactive status as DM
				Demonstrate ability to successfully handle highest Level USSA/FIS races	Receive favorable recommendation from Division AO committee	
		<b>Pass Level 1 RA test</b>		Demonstrate ability to solve DM problems		
				<b>Attend RA Clinic and pass RA exam</b>		
		Receive favorable recommendation from 2 higher level supervising RA's, DM's or TD's	Receive favorable recommendation from 2 Level 4 officials	Receive approval of USSA National WG's & Committees		
<b>Each recommendation must note event/date of evaluation as well as official capacity of official making recommendation.</b>						